BC Renaissance Festival

July 19, 20, 21, 22, 2012
Vendor Application

Business Name _____
Contact Name (one only) _____
Address: _____
City:_____ Prov/State:_____ Postal/Zip:_____
Email Address: _____Website: _____
Cell: _____Home/Work:_____
Preferred method and time of contact (phone, mail, email): _____

Short Description of Product (print on back if necessary):
_____
_____
_____
Do you do demonstrations (Y/N) and of what? _____
Shop space and festival passes:

- Fees are charged for area, not frontage.
- Charge is for space only (Vendor must provide tent, table and equipment)
- Price for 10x10 space includes two passes
- Price for 10x20 space includes three passes
- Additional day passes (max 2 per day) $10.00 each person/day. (add amount to cheque)
- Include a list of number of passes needed each day, including names.

❑10' x 10' ($150) ❑10' x 20' ($300)
Power requirements (amperage, wattage): _____❑$40 per Booth
Cheque Total (booth, passes, power) $_____
(post dated **NOT** accepted-any NSF fees paid by vendor)
❑ I would like to take advantage of Thursday July 19 (noon to 6pm), and operate at no extra charge. (I understand I **must** have my booth ready by Thursday July 19)

Applications <u>must</u> include images of the types of items you intend to offer for sale at the Festival (links to pictures accepted as well). Images will be accepted either as photos mailed to the PO Box or as digital images emailed to vendors@bcrenfest.com. Please ensure that all images are well-lit and are representative of each type of item you wish to have juried.

FESTIVAL DATES and LOCATION: The Festival this year will take place July 19 (noon to 6), 20, 21, 22, 2012 (9am to 9pm) at Thunderbird Show Park, 24550 72nd Ave, Langley B.C.

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PLEASE READ AND INITIAL EACH FOLLOWING SECTION.

The Festival will provide space and passes paid for by the Vendor. All tables, tents, etc must be provided by the Vendor. **Initial:_____**

PAYMENT: All fees are **non-refundable** once approved. The Vendor agrees to have all fees paid by one month prior (June 19th, 2012) to the festival. Make cheques payable to **BC Renaissance Festival.** Any Vendor applications received after June 19, 2012 cannot be guaranteed a listing in the Program Book or website and must be in the form of cash, certified cheque, or paypal payment.
Initial:_____

ATTENDANCE: The Vendor agrees that they (or someone who has been authorized by the Vendor) shall be present at Vendor's booth, **at all times while the festival is open to the public**. The Vendor agrees to remain open until 8pm each night. Since the Festival is open until 9pm, Vendors have the option of remaining open until 9pm. Please be aware that Pub Sing ends at 9pm, and we are not to be held responsible for lost sales. Exceptions require prior permission in writing by the Vendors Coordinator. **Initial:_____**

SETUP and TEARDOWN: All vendors must be set up and ready to open by 8:30am Friday July 20. Vendors taking advantage of the optional half-day must be set up and ready by 10am Thursday July 19. Any vendors who wish to set up on July 19, must have their booths in place by 10am, and may set up their product during public hours, provided they have privacy curtains to close their booths to the public. On this day you are either completely set up and operating, or setting up inside your booth and closed for business. **NO VEHICLES ARE PERMITTED** within the village while the public is present. Vehicles must be moved to parking at least one half hour before gates open to the public. Vendors can have access to the site as of 9am Wednesday July 18. Vendors cannot take down their booths until after 9pm Sunday July 22. Access to the site will be possible during the day on Monday July 23, and all booths must be off-site by 9pm that day. **Initial:_____**

JURY CYCLE: All Vendor applications are juried to determine which Vendors will be the best addition to our festival. Selection continues until such time as all spaces are filled. Vendors will be notified of acceptance once decided. **Once approved, no additional "types" of items may be sold.** Any unapproved items on site must be put away, or they can result in Vendor being removed from the festival with no refund. Returning vendors need only have approved those products new to them this year. No promotional materials may be displayed, that are not directly related to your product, **unless** approved by the Vendors Co-ordinator. **Initial:_____**

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Initial:_____

NEW!*GREEN ROOM: I understand that my Vendor Pass(es) does not grant me access to the performers' "backstage area" or Green Room. Said space is private and for the use of cast and performers only. My booth space is allotted to me for breaks and shade. **Initial:_____**

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SAFETY & LIABILITY: Vendors **will not** allow demonstration or use of any items considered to be weapons outside the confines of their booth. This includes whips and any blades. Vendor assumes all responsibility for liabilities incurred in their designated space. All purchased items considered to be weapons **must be** wrapped or peacebonded before leaving the Vendor's space. This is in accordance with our security guidelines (listed in the Programme Book and website). The Vendor acknowledges all responsibilities for all goods and services, and declaims the Festival from all liability costs, expenses and damages arising from the Vendor's operation. The Vendor therefore assumes all risk of damage to the Vendor's property, agents, and employees, no matter how arising. Shopkeepers who wish their spaces to be enclosed must get the proper permits and inspections from the Township of Langley as they are considered a structure. Proof of inspection MUST come to the Vendors Coordinator or producer BEFORE you may open for business. At least one wall (front) must be left off/open in order to be considered acceptable as a 'tent'.

Initial:_____

PRODUCT OVERLAP: It has always been our policy to limit the amount of product overlap between vendors. We want to increase everyone's chances of making money, and ensure a variety of products in our Marketplace. This said, there will always be an overlap of types of product (ie: more than one costume vendor or jewelry vendor…). We jury to make sure each vendor has a unique product, and that there is a variety that can appeal to all of our patrons. Based on previous years experience and public response, we will determine the amount of product overlap that best suits everyone. **Initial:_____**

HISTORICAL ACCURACY: The Festival is historically inspired, not necessarily historically accurate. Vendors are asked to please make every effort to blend in by wearing period-appropriate dress and avoiding tent materials that have an obviously modern look. If necessary, disguising modern tents or materials is acceptable.

Suggestions for Minimal Dress:

black jeans	no t-shirts
fencing shirt	no modern logos
summer dress	no baseball caps
black or discrete footwear	no obvious modern colours or patterns

Initial:_____

CAMPING AND RV SPOTS: Thunderbird Show Park does not have a camping facility, but does have RV Hookups. Vendors are not permitted to camp on site, but for a fee, can remain on site in an RV. RV must remain parked at the indicated hookup for the duration of the Festival and Vendors will not be permitted into the village overnight. The village will be cleared out every evening by Security for safety and insurance. Vendors cannot stay with your vendors tent/space. We ask that you do not use cast and volunteer Green Room or facilities as they do not have RV access. One RV per hookup only. Multiple RVs cannot use the same hookup. Fee for RV hookups is $30 per day and will be paid separately to the Vendors Co-ordinator so that he may book the spaces from Thunderbird. Deadline to book RV spaces is June 1, 2012. Spaces are limited. Showers and laundry are available on site and are coin-operated (loonies). **Initial:_____**

The Festival reserves the right to terminate the Agreement if any or all of the above conditions are not met and/or if any laws are violated. Upon termination of the Agreement the Vendor will be required to vacate the Festival site immediately. Initial:_____

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READ THIS PARAGRAPH CAREFULLY

"I have read the terms of this application and agree to be bound by them. I furthermore agree to comply with the rules and regulations of the BC Renaissance Festival and respect any laws and limitations existing in Langley Township. I understand that the BC Renaissance Festival cannot be held responsible for any laws I break or remain ignorant of. I release and hold harmless all BC Renaissance Festival volunteers, employees and staff from any liability for damages, theft, loss or personal injury sustained at the BC Renaissance Festival. I understand that photographs taken on site may be used for publicity with no further notice. I also understand that booth personnel must be in minimally required period inspired clothing and conduct themselves professionally. The BC Renaissance Festival reserves the right to remove anyone not conducting themselves in an appropriate manner, as determined by the Festival Producers, the Vendors Coordinator, or Security. I furthermore understand that the BC Renaissance Festival reserves the right to protect its interest."

Signed: _____

Date: _____

Please sign above to acknowledge you have read this contract and are agreeable to it. If you have any questions you may email vendors@bcrenfest.com.

Please make cheques payable to **BC Renaissance Festival**. Allow 5 business days for cheques to clear. Certified cheques are preferred. Post dated cheques **NOT** accepted.

Please mail this complete form with your application fee cheque to:

BC Renaissance Festival
PO Box 43004, Cascades RPO
Burnaby BC
V5G 4S2

Updated Feb 5, 2012